Key West Beauty Academy 7603
Tina Adkins
918 A Kennedy Drive
Key West, Florida 33040
Phone (305)396-7796

ENROLLMENT AGREEMENT/ Skin Care Specialist

This agreement constitutes a binding contract between the "student" and the "academy" upon acceptance by Key West Beauty Academy. The Academy does hereby agree to fur he Student an education in all phases of the program as required by the State of Florida, in consideration of the following conditions and promises.

STUDENT INFORMATION

Name:	
Social Security Number:	
Date of Birth: Male Female	
Address:	
Telephone (Home):	E-mail

PARENT INFORMATION (If student is under 18)

Name:	
Address:	
Telephone (Home):	(Business):

Program Title: Skin Care Specialist	Clock Hours:298
Class Schedule: 2 days /nights a week	
Hours per Week:	☐ Part Time
Starting Date:	Estimated Completion Date:

Classes will be offered part time. Classes will be a combination of day and night hours and will end after the 298 hours are completed and the student has graduated.

During the students' time at Key West Beauty Academy, the student is allowed to miss 5% of the total hours of the program before having to pay overtime. The student will be charged $ 18 an hour for 1200 hours and an additional $18 for each hour needed after 298 hours to complete the program. Payment arrangements must be agreed upon by the Academy and the student at that time. All over-contract fees must be paid in full prior to completion of the require

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REFUND POLICY
Should a student's enrollment be terminated or canceled for any reason, all refunds will be made according to the following refund schedule:

1. Cancellation can be made in person, by electronic mail, by Certified Mail or by termination.
2. All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
3. Cancellation after the third 3rd Business Day, but before the first class, results in a refund of all monies paid, with the exception of the registration fee (not to exceed 150.00).

4. Cancellation after attendance has begun, through 40% completion of the program, will result in a Pro Rata refund computed on the number of hours completed to the total program hours.
5. Cancellation after completing more than 40% of the program will result in no refund
6. Termination Date: In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice is received.
7. Refunds will be made within 30 days of termination of students' enrollment or receipt of Cancellation Notice from student.
8. If the school closes all monies must be refunded to all students including kits and supplies

ACKNOWLEDGEMENT

This refund policy applies to all terminations for any reason, by either party, including student decision, course or program cancellation, or Academy closure. This policy complies with any mandated state or federal policies for each student. All refund calculations are performed and refunds made in a timely manner.

APPLICATION FEE

A nonrefundable fee of $ 150 is due and payable by the Student to The Academy when this enrollment agreement is signed.

METHODS OF PAYMENT

☐ Student pays the entire costs of the program prior to starting date.
X Student pays a down payment paid prior to starting and agrees to a cash payment plan for the remaining balance.

The Academy may, at its option and without notice, prevent a student from attending class until any applicable unpaid balance or payment(s) is/are satisfied.

Payments may be made by cash, check, money order, credit card or through non-federal agency or loan programs. Students are responsible for paying the total tuition applicable loans.

TUITION	$5,500
BOOKS	$500
APPLICATION FEE	$150
TOTAL PROGRAM PRICE	$6,150

PRICES. All prices for programs are printed herein. There are no carrying charges, interest charges, or service charges connected or charged with the program. Contracts are not sold to a third party at any time. Cost of credit is included in the price costs for goods and services.

GRADUATION REQUIREMENTS. I understand that in order to graduate from the program and to receive a diploma, I must successfully complete the required number of scheduled clock hours as specified in the

catalog and on the Student Enrollment Agreement, pass all written and practical exams with a 75% average and satisfy all financial obligations to the school.

EMPLOYMENT ASSISTANCE Key West Beauty Academy has not made and will not make any guarantees of employment or salary upon graduation. The School will provide students with placement assistance, at no additional charge, which will consist of identifying employment opportunities and advising student on appropriate means of attempting to realize these opportunities. A diploma will be issued to each student who successfully completes the program and satisfies all requirements.

ADDITIONAL PROVISIONS. All conditions and provisions contained in the catalog of the Academy shall by this reference be made part of this agreement, a copy of which is hereto attached. Additional copies may be obtained at any time during regular hours from the Academy. In the event the terms and provisions of this agreement are inconsistent with the terms and conditions of the said catalog, this agreement shall prevail.

RECEIVED PRIOR TO SIGNING. The Student has received the following items prior to signing this agreement: academy catalog, academy policies and pre-enrollment information. By signing this agreement, the Student and the Academy representative agree that they understand and accept the provisions stated herein. All signers also agree by the signing that they have read and received copies of this agreement (pages 1, 2, and 3) the academy catalog and all attachments thereto.

TUITION

The Student shall pay to The Academy the tuition fee and books fee in the amount of $6,000, based on the selected method of payment that is outlined in the payment schedule below. Payment must be complete as agreed upon within this Enrollment Agreement unless other arrangements have been approved. Your payment schedule will be:

Number of payments	Amount of each payment	Payment Due Dates

CASH PAYMENT SCHEDULE

No interest is charged on payment plans.

NOTICE TO PROSPECTIVE STUDENT: DO NOT SIGN THIS AGREEMENT BEFORE YOU HAVE READ IT OR IF IT CONTAINS BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG.

Student Signature

_____ Date:

Parent/Guardian Signature (if student is a minor)

_____ Date:

School Official Signature

_____ Date: