Key West Beauty Academy Facials & Skin Care Specialist

918 A Kennedy Drive Key West, Florida 33040
(305) 396-7834
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STAFF

DIRECTOR AND INSTRUCTOR Licensed Cosmetologist Florida License # CL0159354 Skelly Beauty Academy Cleveland, Ohio	Tina Adkins

FACULTY AND ADMINISTRATION

Key West Beauty Academy is an independently owned and operated Florida profit corporation with Tina Adkins as director.

Administration Team

Tina Adkins		Cosmetology Diploma: Skelly Beauty Academy
	Director of education	
	Placement director	
	Financial / Admission director	
	Theory / Clinical Instructor	

Our Purpose and Mission

Objective
The objective of Key West Beauty Academy is to equip students with the knowledge and skills necessary to obtain a Florida Certification in Facials / Skin Care Specialty. By successfully passing the state board certification, students who complete the Facials Specialty Certification program will be prepared for employment in the field.

Physical Facilities

Key West Beauty Academy is located at 918 A Kennedy Dr. Key West, Florida 33040. The academy occupies a 1200 square foot air-conditioned space used as a classroom for lectures and demonstrations. The facility is fully equipped with a front desk and computer to simulate a professional spa atmosphere. It includes a facial chair for practicing facials, a makeup application area, and a treatment room designated for practicing various esthetician services such as waxing and skin treatments,eyelashes and eyebrow services Additionally, the academy provides a common area for breaks, a bathroom, and a kitchen. The business complies with relevant local safety and health standards and is fully equipped to meet the demands of an esthetician school.

Program and Curriculum

PROGRAM DESCRIPTION:
This program is designed to introduce students to Cosmetology through theoretical training and practical application designed to instill good work habits, ethics, good grooming, and professionalism. Skills related to the field of Facial / Skin Care Specialty are taught and practiced so that upon program completion, and passing the State Board Exam for certification, the student is able to function proficiently in entry level positions in the field of Facial / Skin Care Specialty. The Facial / Skin Care Specialty curriculum involves 298 hours, which meets the State of Florida Facial / Skin Care Specialty requirements.

The program includes extensive instruction and practical experience in, facials / Skin Care, hair removal, make-up, as well as business ethics, sanitation, state laws and regulations. Passing the state certification must be earned in order to practice.

COURSE FORMAT:
Classes are taught on a 2 day a week schedule. Theory classes are conducted every day, along with practical application every day. Classes are taught by interactive lectures, demonstrations, discussions, audio visual aids, guest speakers, and live "hands on' participation. Teaching methods used also include Q&A, lecturing, note taking, role-play, and discussion and project assignments

Description of course numbering system is as follows:
"SCS" means Skin Care Specialty course and the course numbering is in the order the courses are taught. "SCS101-111"

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SCS: 298 Clock Hours	
Courses	Hours
SCS 101 Florida Law	4
SCS 102 Sanitation	46
SCS 103 Ethics	2
SCS 104 Basics of Electricity	13
SCS 105 Facial techniques and Contraindications	50
SCS 106 Hair Removal	25
SCS 107 Skin Theory Diseases and Disorders	67
SCS 108 Make-up	16
SCS 109 Eyelash and Eyebrow Tinting, Lifting and Lamination	25
SCS 110 Lash Application Individual and Semi Permanent	25
SCS 111 Manual Extractions	25

COURSE GOALS: Upon completion of the course requirements, the graduate will have knowledge in :

SCS 101 : FLORIDA LAW Hours required 4

Description: present an overview of Cosmetology law and rules and regulations in relation to consumer protection.

Learning Objectives:

- Define the rule-making authority of the Florida Board
- Define the limitation and the rule making authority of the Florida Board
- Understand the procedures and context of examinations
- Comprehend the requirements for Facial / Skin Care Specialist Inspections
- Be aware of the disciplinary procedures and penalties for violations
- Florida Statutes
- Understand the complaint procedures for violations

Performance Objective:

- To know and understand the various rules and regulations that directly impact a Facial / Skin Care Specialist in the state of Florida.

SCS 102: **Sanitation**: Hours required **46 (services 36)**

Description: Proper use of chemical agents to sanitize , sterilize and disinfect implements and equipment in the salon and promote and protect good health in the community.

- To meet the current regulations for health and safety and follow precautions to protect you and your client and prevent the spread of the disease.

Learning objectives:

- Demonstrate an understanding of the modes of transmission, infection control, clinical management and prevention of HIV and AIDS.
- Understand and practice proper control within federal,state and local laws/rules
- Describe five (4) methods of sanitation
- Describe the various agents used to prevent the spread of disease
- Describe measures used to sanitize service areas

Performance Objectives:

- Effectively sanitize the implements promoting good health.
- Sanitize necessary equipment in the spa to prevent the spread of disease.

COS 103 Ethics Hours required 2

Description:

- Life skills of practicing positive characteristics of a healthy professional.

Learning Objective:

- Demonstrate time management
- Demonstrate positive attitudes
- Explain short and long term goals

Performance Objective:

- Identify and demonstrate positive work behaviors needed to be employable.

COS 104 Basics of Electricity

Hours required : 13 (services 11)

- A basic understanding of electricity and its use as it pertains to the salon environment

Learning Objective:

- Identify the nature of electricity and understand the principles of electrical equipment safety
- Describe the benefits and nature of light therapy

Performance Objectives:

- How to properly use and care for tools and equipment
- Control and maintain a professional environment as it pertains to and impacts the services offered to clients.

COS 105 FACIALS Techniques and Contraindacations

Hours required 50 (services 50)

Description:

- Gain information and knowledge to give a facial massage treatment using cosmetics properly in protecting the client from significant damage.

Learning Objectives:

- Explain the importance of facial treatments
- Describe the benefits of a facial treatment
- List the essential skills needed to successfully perform facials
- Explain the key steps of the basic facial treatment
- Describe how to consult clients on home care
- Discuss variations of the basic facial
- Outline the treatment goals for six skin types/conditions
- Describe acne facial
- Discuss mens skin care treatment options

Performance Objectives

- Use the proper steps and safety precautions in giving facial treatments for various skin types
- Use the materials and equipment required in giving facials
- Perform the facial setup procedures
- Perform the facial treatment procedures
- Perform an acne treatment procedure
- Perfect procedures and manipulations

COS 106 **Hair Removal** Hours required 25 (services 10)

Description:

- Students will have a thorough understanding of temporary and permanent hair removal and reduction methods

Learning objectives:

- Explain the importance of hair removal
- Describe the structure of hair
- Explain the hair growth cycle
- Identify the causes of excessive hair growth
- Explain when to use hard and soft wax methods of hair removal
- Provide a thorough consultation for hair removal services

Performance Objectives:

- Analyze and correct improper brow shaping.
- Remove superfluous hair on the head, face and body through epilation and/or depilation excluding electrolysis

COS 107 Make-up Hours required 16 (services 10)

Description:

Students will know all techniques used for face shapes and features to create the best possible image for the client.

Learning objectives:

- Describe the various types of cosmetics and their uses for facial makeup
- Explain how to use color theory when choosing cosmetics
- Identify different facial types and basic techniques to alter them.

Performance objectives:

- Student will be able to artistically and scientifically apply makeup in the most attractive manner
- Student will be able to apply Daytime, Evening, and Bridal Make-up
- Student will be able to color,shade and highlight their client

SCS 108 Skin Theory Diseases and Disorders

Hours required: 67
Description:

- A thorough knowledge of the underlying structures of the skin in the role of a professional Facial/Skin Care Specialist
- A thorough knowledge of the common diseases and disorders of tyhe skin as it relates to Facial Skin Care Specialty

Learning objectives:

- Describe the structure and composition of the skin.
- List the six functions of the skin.
- List and describe common diseases and disorders.
- Identify and describe the causes and treatment of skin symptoms.

Performance objectives:

Student will be able to make appropriate recommendations for basic clinical symptoms of various skin.

SCS 109 Eyelash and Eyebrow Tinting, Lamination and Lifts

Hours required 25 (services 30)

Description:

Students will have a thorough knowledge of various types of eye lashes tints, lamination and lifts as it suits the client and image

- **Learning Objectives:**
- Describe the benefits of eyelash and eyebrow tinting
- Describe the benefits of eyelash Lifting
- Describe the benefits of eyebrow Lamination
- List the different eye shapes and how to enhance with eyelashes

Performance Objectives

- Perform eyelash tinting service
- Perform eyelash Lifting service
- Perform eyebrow Lamination service
- Perform different enhancement with temporary and semi-permanent eyelashes :

SCS 110 Eyelash Application Indavidual and Semi-permanent

Hours required 25 (services 24)

Description:

Students will have a thorough knowledge of various types of eye lashes that suits the client and image

Learning objectives:

- Describe different methods of lashes
- Identify appropriate products for the client's eyelashes

Performance Objectives:

- Apply various methods of lashes
- Perform removal of eyelashes
- Demonstrate proper techniques

SCS 111 Manual Extractions:

Hours required:25 services(12)

Description: Students will have a thorough understanding of manual extractions and deep pore cleansing

Learning objective:

- Explain the tool and implements for manual extractions
- Explain techniques in manual extractions
- Describe the benefits and contraindications of extractions
- Describe the various methods of decrustation with treatments and masks

Performance Objective:

- Perform manual extractions using proper techniques
- Apply various facial treatments and masks according to clients needs

Student Services

Library, Learning Resources, and Information Services

Nature of extent of the academic, financial aid, personal, and employment services.

Key West Beauty Academy will provide academic advisement, financial aid advisement, personal advisement, and placement services without additional charge as necessary throughout the time of student's enrollment.

Book Store
While we do not have a bookstore, we can and are willing to order in supplemental learning materials at a studentsrequest. A Dictionary and Thesaurus will be provided

Grading Requirements

93%-100% excellent
92%-85% Good
84%-75% passing
74% and under FAILING
In order to pass any exams at Key West Beauty Academy you must score a 75% or higher.

Exam Retake Policy

You may retake exams as many times as needed until this minimum score is reached. You are allowed a maximum of one complimentary retake. There will be a required $18/ hour fee when retaking all exams at the Key West Beauty Academy after the first retake. You must reschedule any retake exams outside of scheduled school hours.

Program Evaluation /Satisfactory Academic Progress

Students will be evaluated by means of written theory and practical testing.These tests will be scored and graded and grades will be handed out to each student as soon after testing as possible. An overall progress report will be completed and evaluated at 25%, 50%, and 75%. Academic Counseling will be combined to also include how the school will help the student to be remediated if necessary.
If at that time students have failed to meet SAP they will be counseled, and/or tutored, and allowed to retake chapter tests in order to help students achieve SAP.
At the 50% progress report and evaluation if the student has not met their SAP , there will be a fee of $18 per hour for after school hours one on one teaching to achieve passing grades.
If a student does not wish to comply by the 75% progress report and evaluation date they shall be dismissed.
Termination will only be a course of action due to SAP if the student does not comply by the 75%progress report.

Academic counseling/ Probation

Students who are not maintaining satisfactory academic progress will be placed on an academic probationary period. Students will be given the opportunity to make up hours and /or seek one on one teaching to achieve the passing grades needed to continue on in the program. During academic counseling each student will be evaluated and given an individual academic probation timeline. If the student does not meet the requirements for their timeline, the student will then be reevaluated and face termination from the program. If the student is terminated from the program the refund policy will be applied.

Transfer Students / Transfer Credits

Transfer hours are not accepted by Key West Beauty Academy.
Credits earned at this institution may not be accepted for transfer to another institution. It is the student's responsibility to find out if credits are accepted.

Financial Aid Policy

The Key West Beauty Academy does not offer financial aid.

Attendance /Student Conduct

1. Lateness – Attendance is taken promptly at the start of class, absences are calculated on the quarter hour. After the first thirty minutes the student will not be permitted in class.
2. Unsatisfactory Attendance – Any student who is absent for more than 15% of the scheduled portion of the program/course or failing to maintain satisfactory academic progress, may be dismissed.
3. Permission to Leave – Students who need to leave their scheduled class for any reason must notify the instructor and/or Director. Students must notify the instructor if they are leaving early.
4. Suspension – A student may be suspended from class for violations of school rules or policy. Duration of suspension will depend on the severity of the infraction. Generally from 1 to 3 days. However, the student's graduation date will be extended by the amount of time they are suspended.
5. . Make-up Work – Makeup will be scheduled as soon as it is practicable for both the student and the school. Make-up work does not cancel absences. Absent Hours must be made up prior to the scheduled graduation date. Beyond your scheduled graduation date and an additional 5% of grace period, an overtime charge of $18.00, per hour will be assessed payable at the time make-up is scheduled.
6. Leave of Absence (LOA) – A student may for extenuating circumstances and at the discretion of the Director, receive a leave of absence in any "12 month period", for not less than two weeks and not to exceed 180 days. A "12 month period" begins on the first day of the student's initial leave of absence. Students requesting a leave of absence must provide a written, signed and dated request prior to the leave. A student will not receive credit for attendance or achievement for the leave of absence nor will they be charged with the absence. A student's graduation date and maximum time frame will be extended and adjusted by the amount of hours of the leave of absence when they return. Upon returning the student will be evaluated for retention for proper placement in the program. Any student not returning from a leave of absence will be dropped from the program, as of their last date of attendance, and the refund policy will be applied for the portion of the courses not yet taken.
7. Any student not complying with the school's policy and procedures may be expelled from the program. Any behavior deemed to be misconduct by the School Director, including but not limited to excessive absenteeism, rudeness, interruption of class or other behavior not deemed acceptable, may result in immediate termination.
8. Appearance – A student will not be permitted in class without a clean uniform. They must be dressed and appear in a manner that is acceptable to Key West Beauty Academy. Blue Jeans, Sweat pants and Hats are not permitted.
9. Equipment – Any student who appears in class without proper equipment will be marked absent for that class and will be sent home.

10. File Review – The student is permitted to review the contents of their file in the Administrative Office of the academy. Review must be in the presence of a School Administrator during school office hours.
11. Advising –.Academic advising will be provided to all students.Advising will take place by appointment and during designated hours. Reinstatement
Any student requesting reinstatement must meet directly with the Director stating why they should be allowed to return to school. The student must also pay a new application fee of $150.00.

Student Records

The student is permitted to review the contents of their file only in the Administrative Office of the school. Review must be in the presence of a School Administrator at a time compatible with both the student and the school. The school requires written consent signed by the student each time, before releasing individual student information. Parents or guardians of a dependent Minor student may have access to the records of the dependent minor student. The school requires written consent signed by the parents of a dependent minor student before releasing individual student information regarding the dependent minor student. All requirements must have been met to receive a transcript. All student records will be housed on campus in locked file cabinets.No paperwork may be removed from a students file however photo copies may be made by the school official.

Employment Assistance

Key West Beauty Academy has not made and will not make any guarantees of employment or salary upon graduation. The School will provide students with placement assistance, at no additional charge, which will consist of identifying employment opportunities and advising student on appropriate means of attempting to realize these opportunities. A diploma will be issued to each student who successfully completes the program and satisfies all requirements.

Academic Calendar

Classes will be held on a 2 days a week class schedule. Classes will be offered part time. Classes for new enrollments will every month. Classes will be a combination of day and night hours and will end after the 298 hours are completed and the student has graduated. School runs on a continuous basis. School is closed for the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Easter Day, Thanksgiving Day, and Christmas day, and a week for spring and summer break. Note :winter holiday break includes Christmas and New Year's day. These dates are determined according to the calendar each year. Additional holidays may be added to the schedule at the discretion

of the school administration.

Admissions

ADMISSIONS AND ENROLLMENT REQUIREMENTS

The school does not discriminate in its employment, admission, instruction, or graduation policies on the basis of sex, age, race, color, religion, or ethnic origin nor does it recruit students already attending or admitted to another school offering similar programs of study. The school requires that each student enrolling in the Facial/Skin Care Specialist program must:

Complete an application for enrollment.

Provide proof of secondary education such as a high school diploma, a GED certificate, an official transcript showing secondary school completion, or a state certification of home-school completion. Should an enrolling student provide a foreign high school diploma, the institution will work with the student to obtain an English translation of the document along with confirmation that the education received is equivalent to a U.S. high school diploma. This documentation must come from an outside agency.

Regular students are those who are high school graduates or holders of high school graduation equivalency certificates (Geds). Key West Beauty Academy does not accept the ability to benefit (ATB) students at this time.

Complete an Application Form:

Complete and submit the application form to the school prior to registration. All forms may be obtained from the school.

Submit an Application Fee:

In connection with your application Key West Beauty Academy may obtain a “criminal background report” about you for enrollment purposes. A “criminal background report” may contain the following types of information about you: criminal history including, felony filings and misdemeanor filings. You have the right to request disclosure of the nature and scope of the criminal background report. The Admission Director shall be responsible for obtaining this information. If the background check reveals a felony conviction, this may prevent you from being able to sit for the State test or become employed. Action will not be taken on admission until students' application fee, which includes background check, of $150 .00 is received. This fee is non-refundable. Please send the application fee in the form of a check or money order payable to Key West Beauty Academy.

Personal Interview:

Applicants must complete a personal interview with Admissions prior to registration.

CRIMINAL BACKGROUND CHECK DISCLOSURE STATEMENT

In connection with your application Key West Beauty Academy may obtain a “criminal background report” about you for enrollment purposes. A “criminal background report” may contain the following types of information about you: criminal history including, felony filings and misdemeanor filings. You have the right to request disclosure of the nature and scope of the criminal background report. The Admission Director shall be responsible for obtaining this information. If the background check reveals a felony conviction, this may prevent you from being able to sit for the State test or become employed.

Submit an Application Fee:
Action will not be taken on admission until students' application fee, which includes background check, of $150 .00 is received. This fee is non-refundable. Please send the application fee in the form of a check or money order payable to Key West Beauty Academy.

Provide Verification Documents:
A copy of the applicant’s high school diploma or GED, or equivalent document showing high school completion, Social Security card, driver’s license.or Photo ID. We are required to verify that your proof of education is from a valid high school or GED program. If we determine that your diploma or GED certificate is not valid, you will be denied admission to the school. After a prospect has completed the enrollment application process, the enrollment team and director reviews each applicant and his or her required admissions materials including personal interview to determine acceptance. Upon the decision of the enrollment team and director, the applicant receives notification of acceptance or denial. Note: All applicants must go through the entire enrollment application process (detailed in the enrollment application) which includes re-entry students (withdrawals) and transfer students.

Graduation requirements

In order to graduate from the program and to receive a diploma, student must successfully complete the required number of scheduled clock hours as specified in the catalog and on the Student Enrollment Agreement, pass all written and practical exams with a 75% average, and satisfy all financial obligations to the school.

Clock Hour Definition
A period of 60 minutes with a minimum of 50 minutes of instruction in the presence of an instructor.”

Academy Fees

Tuition

APPLICATION FEE

A nonrefundable fee of $ 150 is due and payable by the Student to The Academy when this enrollment agreement is signed.

METHODS OF PAYMENT

0ption 1) Student pays the entire costs of the program prior to starting date.

0ption 2) Student pays a down payment paid prior to starting and agrees to a cash payment plan for the remaining balance.

The Academy may, at its option and without notice, prevent a student from attending class until any applicable unpaid balance or payment(s) is/are satisfied.

Payments may be made by cash, check, money order, credit card or through non-federal agency or loan programs. Students are responsible for paying the total tuition or applicable payment plan.

Tuition, books and kit fees are as follows:

Registration fee:	$150
Tuition:	$5,500
Books and Kit:	$500
Program length	25 weeks(Part Time)
Payment Plan	$500 down 30 days before class starts.
6 payments	$916.50 due the first of each month until paid in full.

Your payment schedule will be:

Number of payments	Amount of each payment	Payment Due Dates

All graduates are required to pass the certification in order to become employed. Additional cost for the state board certification test is at the expense of the students after graduation. Methods of payment that are accepted are Cash, Credit Cards, Checks, or Money Order.

Class will start 10 days after payment of kit, supplies and equipment. The student agrees to pay all the sums herein required to Key West Beauty Academy and agrees that any performance required of the student under this contract shall be met and performed.
School clearly outlines the obligation of both the school and the student in the enrollment agreement. A copy of the enrollment agreement and information covering costs and payment plans will be furnished to the student before the beginning of class attendance.

REFUND POLICY

Should a student's enrollment be terminated or canceled for any reason, all refunds will be made according to the following refund schedule:

1.Cancellation can be made in person, by electronic mail, by Certified Mail or by termination.
2.All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
3.Cancellation after the third 3rd Business Day, but before the first class, results in a refund of all monies paid, with the exception of the registration fee (not to exceed 150.00).
4.Cancellation after attendance has begun, through 40% completion of the program, will result in a Pro Rata refund computed on the number of hours completed to the total program hours.
5.Cancellation after completing more than 40% of the program will result in no refund
6.Termination Date: In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice is received.
7.Refunds will be made within 30 days of termination of students' enrollment or receipt of Cancellation Notice from student.
8.If the school closes all monies must be refunded to all students including kits and supplies

Anti-Hazing Policy

In its admission, instruction, and graduation policies and practices, does not discriminate on the basis of sex, race, religion, age, ethnic origin, color, disability, sexual orientation, or ancestry. The school does not allow or tolerate discrimination of any kind, bullying, harassment, or hazing of any sort is committed to maintaining a working and learning environment that provides for fair and equitable treatment, including freedom from bullying, harassment, intimidation, and discrimination of any kind. This policy includes anyone who engages in such behavior on school property, at school activities, or an electronic act through the use of cell phones, computers, personal communication devices, or other electronic gaming devices. Harassment, intimidation, bullying, and discrimination may take many forms, including verbal aggression and name calling; physical aggression; relational aggression; graphic and written statements, which may include use of cell phones, computers, or gaming systems; and other conduct that may be physically

threatening, harmful, or humiliating . This type of conduct has the intent to harm, and is directed at a specific target, and typically involve repeated incidents. which create a hostile environment and will not be tolerated in Key West Beauty Academy.
Such conduct or communication has the purpose or effect of substantially interfering with an individual's work or school performance and creates an intimidating, hostile, or offensive work or school environment. Harassment, intimidation, bullying and discrimination can interfere and limit a person's ability to participate in or benefit from the services, activities, or opportunities offered by Key West Beauty Academy. Administration will take prompt, equitable, and remedial action on all reports and complaints that come to the attention of school personnel, either formally or informally. Allegations of criminal misconduct will be reported to the appropriate law enforcement agency.
Engaging in harassment, intimidation, bullying or discrimination will result in appropriate discipline or other appropriate sanctions against offending students, staff, or contractors. Anyone engaging in these behaviors on school property or at school activities will have their access to school property and activities restricted or revoked, as appropriate.
The school shall respect the confidentiality of the complainant and the individual(s) against whom the complaint is filed as much as possible, consistent with the school's legal obligations, state laws and policies, and the necessity to investigate the allegations and take disciplinary and/or restorative action to resolve the problem.
Retaliation is prohibited against any person who makes a complaint or who is a witness under this policy and will result in appropriate disciplinary action against the person responsible for the retaliation.
Individuals who knowingly report or corroborate false allegations will be subject to appropriate disciplinary and /or restorative action. Each staff member is responsible for immediately reporting alleged harassment, intimidation, bullying or discrimination to his/her supervisor or other appropriate school personnel. Staff members who fail to take prompt action to report allegations or violation(s) of this policy may be subject to disciplinary and/or restorative action up to and including termination.
If any student or team member experiences or witnesses anyone being bullied, harassed, or hazed in any way, he or she is required to report the matter to the school's director, Tina Adkins, in person or by calling (305)-396-7796, or by mail at 918 A Kennedy Drive, Key West, Fl. 33040 immediately so appropriate action can be taken.

For a list of state anti-bullying laws and policies please go to:
www.stopbullying.gov

Grievance and Disciplinary Policy

A grievance procedure is available to any student who believes a decision or action has adversely affected his/her status, rights or privileges as a student. The purpose is to provide a prompt and equitable process for resolving student grievances. Students with grievances should first meet with a School Director and complete a written statement.
All complaints and grievances will be addressed within 3 days of receiving the written complaint. If more information is needed, a letter requesting the additional information will be sent to the student. If no

further information is needed, the Director will determine a resolution and a notice of the outcome will be sent to the student in writing within 7 calendar days of the initial complaint.
If the grievance is not resolved, then the School Director will review it with all parties concerned. The Executive Director's decision is final. Students who feel a grievance is unresolved may refer their grievance to Executive Director, Commission for Independent Education Florida Department of Education, 325 West Gaines Street, Suite #1414, Tallahassee, FL 32399-0400, 850.245.3200 or toll free at 888.224.6684.

Licensure

The Key West Beauty Academy is licensed by the Florida Department of Education's Commission for Independent Education. Additional information regarding the institution may be obtained by contacting the Commission for Independent Education,Fl.Department of Education, 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400 , toll-free telephone number (888)224-6684 .